

The **Parks and Recreation Board** met Monday, October 18, 2010, 4:30pm, at the Riverside Skating Center.

Present at said meeting were Karen Springer, John MacDonald, Patrick Flannelly, Aimee Jacobsen and Attorney Andy Gutwein. Joe Payne, Pennie Ainsworth, Chris Foley, Lee Booth, Brenda Lorenz and Dan Dunten represented the department. Present from the City were Council members Ann Hunt and Vicki Burch. Also present was Tim and Beverly Volkman and Rodney Tucker from GLRSA. Absent from the meeting were Park Board member Richard Shockley, Council members Gerald Thomas and Gerry Keen, and Cheryl Kolb from the Department.

Karen convened the Board at 4:39 pm and thanked Sue Mattern for hosting the meeting today and providing food and drink.

The first item of the agenda was the approval of the minutes from the September 20, 2010 meeting. Pat motioned to approve the minutes. Aimee seconded the motion and the motion carried.

Superintendent – Joe reported on the following:

- Noted the Council Report was included in the mailing.
- Joe passed around a copy of the fall work days by the Indiana Native Plant and Wildflower Society Remove Invasive Plants squad.

Assistant Superintendent – Pennie reported on the following:

- Sonya Margerum has agreed to head up the Strategic Plan for the Global Fest committee. Our first meeting for that will be November 12.
- Chris and I will be attending the National Recreation and Park Association Congress next week in Minneapolis, Minnesota.
- Keeping the web page up-to-date

Parks – Lee reported on the following:

- Trail and Playground Inspections presented.
- The glycol headers have been tied together at the Rink. The concrete pad has been sealed, plumbing repairs in the chiller room, in the process of installing the dasher boards, and the system has been filled with glycol.
- Preparing winter equipment
- Dyed Margerum Fountain pink for Breast Cancer Awareness Month.

Recreation Report – Chris reported on the following:

- The final day for volleyball program for grades 4, 5 and 6 will be this Saturday. 21 children are enrolled. Hali Stout is coaching the volleyball program held at Happy Hollow School.
- We are accepting enrollment for the basketball program for second and third grades. The basketball program will be held at Cumberland School.

Morton Center – Brenda reported on the following:

- On October 11, attended a Resource Fair being given for Purdue employees to promote Morton's classes. A number of people came by the booth and picked up the fall recreation brochure.

- WALLA classes started today and will run through November 10.
- Morton applied and received a Tier II grant from The Community Foundation for phase I of a kitchen remodel for \$13,682. Work should begin after WALLA classes are over in mid-November. Sam Simon Construction will be doing the work.

Old Business

Request from Greater Lafayette Recreation Soccer Alliance

Rodney Tucker, President of GLRSA, was inquiring about the possibility of having a golf cart at the Cumberland Park soccer fields. They have use of a storage room that is provided by the Department that will house the cart. The cart would be used when they set up the fields and tear down the fields; they have to carry out supplies and equipment to get the fields ready for play. They also use them to transport individuals to the fields. The only people that would have keys would be Rodney, the person that maintains the fields and one or two board members. The cart would be gas powered, but no gas would be kept on site. Only licensed drivers 16 and older would be allowed to drive the carts. Joe mentioned that a clause should be added to the Use Agreement regarding use of the golf cart. Pat motioned to approve the request for use of the golf cart at the Cumberland Park soccer fields. John seconded the motion and the motion carried.

Tommy Johnston Park

Joe gave a brief up-date on Tommy Johnston Park and Burtsfield site appraisals. We don't have the official appraisals. It is not likely that the Burtsfield site under consideration is going to appraise as high as is needed to consider that potential transfer. Joe has also had a phone conversation with David Johnston, son of Tommy Johnston; his opinion is that it should stay where it is. Joe expects to get the actual paper work on the appraisals by the end of the month.

New Business

Easements

Andy stated that when the Purdue Boathouse was constructed, the trail system went through the property when Burnham's was there. When the boathouse was built the trail had to be relocated. Schneider Engineering has surveyed the new easement, which already contains the new trail, and now its time for the paper work to catch up with that. The Board needs to release the old easement and the Redevelopment Commission would grant to us a new easement where the trail currently runs. In the process of doing this, another easement had been granted that allowed the owners of Burnham's site to park some vehicles on part of the Park Board property. That use is no longer necessary so it would be appropriate to release that easement. He has worked with Tom Brooks, the attorney for the Redevelopment Commission, he will also involve PRF, because they have the ground lease for the construction of the building, asking them to sign off on all three documents. This basically is releasing the easement that is in place now, granting a new easement that lines up with where the trail is, and releasing an old easement that was previously for parking for the Burnham owners. Andy mentioned that it would be appropriate for the Board to approve those actions and authorize the appropriate persons to sign; it is set up for two signatures. Andy said the

Board needs to hold on to the old easement until the new one is signed. Aimee motioned that the Park Board release the old easements as noted by Mr. Gutwein and, upon the acceptance of the new easement that the Redevelopment Commission will be granting, the Park Board signatures could be made by the President of the Board and also Park Board member John MacDonald. Pat seconded the motion and the motion passed.

Boathouse Facilities Use Agreement

Andy presented a draft copy of a use agreement for the portion of the boathouse facility built for public use, an area where people could store a canoe, kayak, rowing shell, or other type of non-motorized watercraft. There are restrooms as well as the storage area there. The Redevelopment Commission asked the Park Board to manage the operation of that area. To date nothing has happened, but now that the facility is done and the crew has begun to use the facility, it is time for the Board to have a program in place. He presented a basic use agreement. The Board needs to fill in some of the detail on what their responsibilities are, what the charges would be, and what rules we want to consider. Andy circulated copies so the Board could review it for discussion at the next meeting. Joe mentioned that he is working with the Crew and spending Redevelopment Commission funds to make the dock much more park-like acceptable. That work will hopefully be completed next month. Inside the public bay area would be an area to lock up watercraft, and lockers would be available (which we have) that could be used for personal items. Some type of electronic key system would be installed so there is some type of accountability. A fee would be charged for use of the space. Joe will work with groups initially.

West Lafayette School Board – Karen reported the following:

The School Board has adopted the 2011 Budget. As was promised during the Referendum campaign, a financial advisory committee was established and met to look at the corporation finances and suggest a yearly referendum rate. This committee is headed by our Business Manager, Ross Sloat. The referendum rate for 2011 will be 0.37 cents per \$100 of assessed valuation. The rate can go as high as 0.43 cents. We've had a good start to the school year, first nine weeks ends today.

Wabash River

Joe mentioned that there are two upcoming public meetings, October 25 and November 4. He passed around a proposed progress schedule for the Wabash Heritage Trail extension. The tree folks will be working on providing for the trail connection where there is now a mostly eroded away footpath across from the playground and shelter 1. The paved trail will not take out those steps. The trail will go around that end, and join the footpath at top, and make the connection to the paved trail that is the Trolley Line Trail. All the clearing has been done except for that, and most of the rest of the year will involve moving utilities. The clearing around the Indiana American Water site is by them. They will probably install their landscaping in May.

Other**Board Officers**

Joe mentioned that presently the Board does not have a Vice-President. Karen explained that what has taken place the last several years is a rotation of officers with each set of officers, President, Vice-President and Secretary, serving a two year term, then the President reverts to the bottom and the Vice-President moves up to President and the Secretary moves up to Vice-President and then whoever is next on the seniority list moves up to Secretary to give every member a chance to serve in an officer capacity. Karen thought it seemed prudent to have Richard serve as Vice-President and then Pat or John be Secretary. Karen will call and talk to Richard to see if he is willing to serve as Vice-President. Whatever is decided at the November meeting would continue for the 2011 calendar year.

Pay Claims

John motioned for claims to be paid. Aimee seconded the motion and the motion carried.

Karen noted that the next Park Board meeting would be Monday, November 15, 4:30 pm back at City Hall.

Adjourn

Aimee motioned to adjourn the meeting. Pat seconded the motion and the meeting adjourned at 5:33 pm.

Presiding Officer

Secretary